



European
Joint
Support Unit

Financial & Banking

Lille





Banking

Crédit Mutuel
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Contact: Fanny Niquet

Opening Hours:

Tuesday	09h00-12h30	14h00-17h45
Wednesday	09h00-12h30	14h00-17h45
Thursday	09h00-12h30	14h00-17h45
Friday	09h00-12h30	14h00-17h45
Saturday	09h00-12h30	

Forces Fixed Rate (FFR)

The FFR is the rate at which sterling is converted to the local currency by the military.

UK Credit & Debit Cards

It is possible to withdraw cash, with a UK credit/debit card, from a large network of cash point machines but a charge may be applied please check with your bank first.

Legal Help

For UK matters: The Law Society (of the respective jurisdictions: England and Wales, Scotland or Northern Ireland) maintains a list of solicitors by location and subject area. The lists can be accessed via the respective Law Society website.

England and Wales <http://solicitors.lawsociety.org.uk/>

Scotland <https://www.lawscot.org.uk/find-a-solicitor/>

Northern Ireland <https://www.lawsoc-ni.org/solicitors>

Military applicants wishing to instruct a Northern Ireland based solicitor should also contact their J2 Security Cell for a list of approved Northern Ireland law firms.

When you return to the UK, you will need to instruct a civilian solicitor.

For overseas matters: Guidance on overseas lawyers can be obtained from the Foreign and Commonwealth Office's (FCO) published List of Lawyers Abroad.

www.gov.uk/government/collections/list-of-lawyers



Fiscal and customs procedures

Income tax exemption

The HQ staff members will not be considered as French residents for the taxation of their income and the salaries which are paid by their national authorities will be totally exonerated. Any allied soldier posted to the HQ RRC-FR is not liable to tax as regards the income he/she owns due to its activity.

However, allied soldiers are due to fill in a tax-return each year. It is a legal obligation which is impossible to fringe.

Each SNR is responsible for informing their nationals on the procedure.

The Community Support Centre (CSC) is ready to help to fill in the French tax-return form n°2042 which can be collected at the town hall, the following year a pre-filled form is directly sent to the place of residence.

Since their incomes are not taxable, they must only fill in the sections relating to family and administrative statuses. No need to fill in the income section. Boxes must remain blank.

Exemption of customs duties at the arrival of the allied personnel at the HQ RRC-FR
Upon arrivals to their place of duty, HQ staff members will not be subjected to taxes and duties when importing their personal property and belongings.

Any allied soldiers posted to the HQ RRC-FR as well as their dependants are exempted from customs duties on their arrival in France when they import their personal property and belongings. Each soldier must perform the necessary customs clearance formalities to be granted the exemption of customs duties.

If citizens are from an EU-member state, allied servicemen have no formality to perform : they are de facto exempted from any declarations and import taxes.

If they are citizens of a non EU-member state, allied servicemen must make up a file as soon as they arrive in France and it must be transmitted to the BFCI in Lille.

Following documents are required :

- two copies of the comprehensive inventory of the imported goods (including the value and invoice for goods less than 6 months)
- two copies of « a statement of entry into France of personal goods exempted from customs duties from a country non belonging to the European Community »
- a posting mission order
- a statement of « military position » to be established by G1
- a proof of address (done by Sylvia)
- a copy of ID document (passport or ID card)

(annex « déclaration d'entrée en franchise de bien personnels »)



3.3. Purchase of duty-free commonly used goods

Any allied soldiers posted to the HQ RRC-FR may acquire duty-free commonly used goods through the store of the « Economat des Armées (EDA) ».

The notion of « commonly used goods » matches to items currently used by a household, with also sportswear, computer items, HI-FI and household appliances.

The manager of the EDA store is responsible for all commercial contracts with suppliers.

Here are the steps :

to establish at EDA's address a voucher, a pro forma invoice or a final invoice to the desired item. The shop must be located outside of the French territory.

To bring this document to the EDA manager.

The EDA manager will fill three forms (cf. appendix 1). It has to be signed by ACOS G8 or his deputy.

The EDA manager gets the Custom's stamp on the three forms from the Bureau Fiscalité et Contributions Indirectes.

The customer gets back one form from the EDA manager.

The customer buys the desired items by giving one 15/10 form to the shopkeeper and by paying the invoice (tax-free). One copy must be kept by the customer.

(annex certificat d'exonération de la tva)

Purchase of products subjected to quotas tax free

The allied soldiers posted to the HQ RRC-FR and their families (as entitled persons) can purchase some products that are subjected to quotas tax free (such as alcohol and tobacco) by contacting the « Economat des Armées » (EDA).

The Rear Detachment Command (RDC) is in charge of editing and distributing the ration cards. These ration cards are renewed at the beginning of each calendar year by the cell. ACOS G8 (the financial controller) is the only one who is authorized to sign the ration cards. The EDA manager is responsible for delivering it. He fills for each purchase made.

Products subjected to quotas are sold at the EDA store, ground floor of building 20. These products are divided in three categories :

tobacco : cigars and cigarettes (cigarettes are sold only in boxes, each one including 10 pack)

beverages containing less than 22% alcohol

beverages containing more than 22% alcohol

To buy some products subjected to quotas, the customer must systematically present his ration card to the EDA manager. This one then sells only the goods he is entitled to and fills the ration card accordingly. Cash, French cheques, VISA or MASTERCARD credit card are accepted. At the end of the posting the allied soldier must give back the ration card to CSC.



Purchase of duty-free fuel.

The members of the headquarters will be given the benefit of a tax free quota of 150 liters of fuel per month per household. Only the vehicles of the household registered with red plates are eligible for purchasing duty free fuel via a Total card. It is usable throughout the whole TOTAL-ELF-ELAN network in France.

Applicants must go and see the EDA manager with their ID cards, a copy of registration paper and 13euros. They fill in an application form and a total card will be delivered within 8 days. The card is valid 3 years but only for one type of fuel. If the household owns two vehicles both eligible, he can ask for a card per type of fuel.

What is my situation ?	What must I do ?	What happens then ?
I have a vehicle registered in France (normal series) or abroad.	To be eligible for duty-free fuel, my vehicle must be registered with red plates (Importation en Transit). See CSC to set up admin procedures.	The papers must be sent to the Direction Générale des Douanes in Paris (Customs Directorate). Once granted, the vehicle can be registered at the Préfecture.
I've got one (or two) vehicle(s) registered with red plates.	See the EDA manager with the following elements : An ID Card A copy of registration cards 13Euros per fuel cards required	The EDA manager deals with the formalities to Total for issuing the card. Within 8 days the card will be received along with a PIN code.
I am sent a reminder by the EDA manager.	I must settle my invoice immediately to the EDA manager.	The manager gives a receipt enabling to follow up the consumption.
I do not have my Total card anymore.	I write on a blank paper an affidavit of theft or loss. I give the document to the EDA manager who immediately stops the voucher.	I must ask for a new fuel voucher.



My Total card doesn't work anymore.	I am going to see the EDA manager wh gives me a new one free of charge.	I am going to fecth my new voucher within 8 days after reception of an email by the manager.
I am retiring or posted somewhere else.	I inform the EDA manager about my departure with one month notice. On departure day I give him back my voucher and I give him an address to contact me.	I will receive at home the last invoice for the last 30 days spent at the HQ.

Vehicles

Motorized vehicles being authorized to be imported in transit and registered in special series are : cars, motorbikes, scooters and quad bikes.

These following vehicles are not eligible : utility vehicles (ex : pick up), coaches, trailers, caravans, campers, boats and planes.

Case of a vehicle imported at the arrival in France

Allied personnel can arrive in France with a personal vehicle (two for household) and be eligible for special IT series registration exempted from duties, as long as they are resident in France.

Case of a vehicle bought duty-free during the tour of duty at the HQ RRC-FR

Allied personnel are granted the right to purchase one tax free vehicle (two for couple) and to have them registered within the special IT series allowing the suspension of the payment of taxes.

Households' necessary conditions to be eligible for a special IT series registration for a second vehicle :

- Whatever the case (§1.1 or 1.2) the spouse of the allied soldier posted to the HQ RRC-FR must :
- Live in France at the same address as the military staff member ;
- Not exercise paid activities in France
- the registration certificate of the country of origin must be established in the sole name of the entitled solier (§1.1)



Responsibilities

The Community Support Centre (CSC) is unique POC for all these administrative steps and questions relating to the registration of vehicles in special series.

Before any actions, you have to check with the CSC your position to confirm if you are eligible for buying a new tax free vehicle and to have it registered.

The Customs General Directorate in Paris (Direction Générale des Douanes), vi the Regional Customs Office in Lille, is the sole authority granting special IT series registrations.

The Préfecture of Lille is the French authority that records and delivers special IT series registration certificates (carte grise).

Procedure :

CSC is in charge of it.

	Action	Actor	Administration concerned	Location	Waiting time	Indicative cost
Step 1	Deposit of purchase/registration files to CSC	Applicant	G8 Customs Directorate	Paris	About 4 weeks	NIL
Step 2	Obtaining form 846B	CSC	Customs Regional Office in Lille	Lille	These operations are performed as soon as step 1 is over. They can last from 2 to 3 days	NIL
Step 3	Obtaining the registration certificate (carte grise)	Applicant assisted by CSC	Préfecture of Lille	Lille	These operations are performed as soon as step 1 is over. They can last from 2 to 3 days	Eur 74.50
	Obtaining the « IT » plates and have them fixed.	Applicant assisted by CSC	GARAGE DANJOU 81 rue Jules Guesde	Villeneuve d'Asq		Eur 45
Step 4	Receipt of the final registration certificate	French Admin	Agence Nationale des Titres Sécurisés (ANTS)	Charleville-Mézières	Within 5 working days	NIL



REGISTERING YOUR CAR IN FRANCE				
Ser	Item	Time Scale	Reason	Remarks
01	Certificate of conformity	Apply for as soon as Assignment is confirmed it can take up to 3 month to come through.	This is if you wish to have your car French registered	N/A
02	Left/hand drive headlights but stickers are acceptable by French law since May 2018	Needed before doing the French version of (MOT) for cars over 4 years old.	French (MOT) is first conducted within the 6 months that precede the 4 th year of registration.	Headlights may be the cheaper to purchase in France but stickers can be bought on Amazon.
03	VC5 UK registration	N/A	For (MOT), Insurance and registration	N/A
04	UK Insurance Certificate	On hand/over Take/over	To be able to use ar park in front of camp	If you wish to drive to work
05	Proof of No Claims	For French Insurance	Reduces cost	
06	UK Driver's license	On hand/over Take/over	Booking in, and insurance	All member of the family who wish to drive in France
07	VAT receipt for cars you wish to register	Needed before French registration	To prove you paid tax when vehicle was purchased	N/A