

# Brunssum Arrivals Checklist & timeline



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## 6 Months out

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Complete Pre-Arrivals on [EJSU.NET](https://www.ejsu.net)

Complete 1132

Complete and return security Clearance

Complete HEALIX registration

Read supportability DIN

Read overseas private vehicle provision

Read education Information

Read dependant policy

Complete Arrivals Proforma



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## 3 Months out

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Apply for SOFA card

Renew your MOT

(This will save you getting an APK if your MOT is dated within the past 3 months)

Open travel cars account

(Optional but may help whilst waiting for a local account)

Add Brunssum & Geilenkirchen  
British Facebook Community Pages



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## 2 months out

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Book a bank appointment (Sponsor to facilitate)

Arrange for Car Insurance (Sponsor to assist)

Discuss Accommodation with Sponsor once allocated



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## 2 Weeks out

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Inform NSE, UK Med Admin and sponsor of arrival date

Book appointment with NSE (Sponsor to facilitate)

Book appointment with FNRO (Sponsor to facilitate)

Book appointment for Residency cards (Sponsor to facilitate)

Book appointment to register your Vehicle (Sponsor to Facilitate)



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## Arrival Day

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Meet with sponsor at agreed time

Arrive in the NSE

Register with the UK Medical Admin



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## After Arrival – within 14 days

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Return your arrival chit back to the NSE

Submit HTD Forms

Submit Change of Bank Details

Ensure JPA is up to date

Submit your 14 day report to DIO

Register with a dentist – Sponsor to help facilitate

### **Important Information**

Once SP are allocated Service Accommodation, they are to Move out of their Hotel Accommodation immediately, any claims for Subsistence will then cease.