



European  
Joint  
Support Unit

# Postal Services

Brunssum





## Postal Services & Service Clothing Orders

Inbound and outbound mail services and the ordering of uniform are facilitated and managed by Central Registry, which is situated in Building H-603.

Please contact us with any enquiries regarding postal services through British Forces Post Office (BFPO) 28.

Telephone +31 (0) 45 526 2231

[GSO-EJSU-Netherlands-CentralReg@mod.gov.uk](mailto:GSO-EJSU-Netherlands-CentralReg@mod.gov.uk)

Working hours: Mon/Wed/Fri 0900-1400 hrs    Tue/Thur – 1200-1400 hrs

All arriving personnel are required to complete a registration card, to ensure correct and timely services. Also, all personnel are required to provide a forwarding address on departure as part of the clearance process. Mail is redirected for a period of 6 months, after which it is returned to sender.

The correct address for BFPO designated mail is:

Name

Section

Brunssum

**BFPO 28**

BF1 2AH – may be required additionally for some senders/ merchants

**NB: Do not designate mail intended for BFPO 28 to Netherlands, as it will enter the NL postal system, may be delayed or lost and the recipient could incur NL Customs charges.**

**NB: All parcels designated for BFPO 28 and parcels sent from BFPO 28 should have a CN22 Customs Declaration attached by the sender. Failure to do so may result in the item being refused into the BFPO system and returned to sender.**



## **BFPO Mail Receipt/Dispatch**

All postal services offered by BFPO are maintained under and in accordance with JSP 367 [JSP367 Part1.pdf](#)

Mail addressed to BFPO 28 is delivered by contracted courier 2-4 times weekly. The target delivery timescale to BFPO 28 is within 5 working days of receipt at BFPO London (RAF Northolt).

Once mail is received in Central Registry, personnel who have parcel mail are contacted as soon as possible by email, using the designated address given at registration/ arrival.

Outgoing BFPO mail is sent to BFPO London on Tuesday and Thursday each week, via Ayrshire Barracks, Monchengladbach and Sennelager BFPO (16), Germany. Please be advised that because of the routing, outbound mail can take 1-2 weeks to reach destination.

## **Online shopping**

The BFPO receives store parcels and accepts returns for most online shopping companies from UK.

UK-style shadow postcodes have been assigned to BFPO numbers to enable easier ordering of items online. The shadow postcode for BFPO 28 is BF1 2AH.

## **Sending Mail**

U.K. stamps are required in order to send letters and parcels. These are not available in the Central Registry. These can be purchased from UK or in person at the BFPO at SHAPE (BFPO 26).

Please note there are no facilities to send any recorded mail from BFPO.

Mail may also be sent by Post NL or via German Postal Services Deutsche Post (a subsidiary of DHL).

Both services have an easily accessed range of online purchase options for both letters and parcels.



## Uniform Orders

The nearest Clothing Supply Point is SHAPE and clothing may be ordered directly from there.

The most recent catalogue can be found at:  
[Clothing Catalogue | SCIP Portal \(mil.uk\)](#)

The current order form is available on request from the Registry

Once the order form is complete; please send directly to SHAPE Stores. The civilian storeperson is [Geoffrey.claes100@mod.gov.uk](mailto:Geoffrey.claes100@mod.gov.uk) and cc the EJSU Registry group Mailbox [GSO-EJSU-Netherlands-CentralReg@mod.gov.uk](mailto:GSO-EJSU-Netherlands-CentralReg@mod.gov.uk)

Telephone contact numbers are 0032 47058 x 1097/0958/1058

The Tailor at SHAPE does not always require an appointment to attend for measuring services etc.

Telephone number is 0032 6544 7075 x 2892  
Opening hours are Mon-Thurs 0900-1200, 1300-1700

The Brunssum MT Driver makes regular trips to SHAPE to collect items.  
Once ordered items are received in registry, we will email WRT collection.  
Please contact us in case of difficulty in opening links and we can easily send the information to you by email.

**NB the links will not work on NATO email accounts.**