



European
Joint
Support Unit

Education

SHAPE





EDUCATION

If you have received a posting/assignment order for any location within EJSU, even if you are already serving overseas, you are required to contact the Families Section at Abbey Wood e-mail: UKSTRATCOM-DefSp-DSCOM-FamSec@mod.gov.uk. They will provide a family travel pack with all the information regarding clearances, this will include the Parental declaration and Education Overseas Supportability (EOS) form which needs to be completed by your children's current school. Once completed these forms should be returned to the Overseas Education and Supportability e-mail: RC-DCS-HQ-OES@mod.gov.uk (or the receiving MOD School directly) and will be reviewed prior to issuing an Educational Clearance Certificate, if appropriate.

- Information can be found here <https://www.gov.uk/guidance/education-overseas-for-service-children>
- Applications for funding and additional funding for SEN are required to go through EJSU. Please refer to the latest EJSU Standing Order. Fee payments are dealt with by EJSU-J8-Schools@mod.gov.uk.
- Any further or more specific queries regarding education in your location should be directed to RC-DCS-ModSch-ROWGroupMailbox@mod.gov.uk

Schools are administered by MOD schools.

Primary school education is delivered by the British section SHAPE international school.

British Foundation Stage 1 (Pre-school)

The Foundation stage 1 open Monday to Friday 8:45 to 12:00 and then 12:00 to 15:00 (Please contact the school directly for eligibility information). It is for British children aged 3yrs (can attend the first term after their 3rd birthday) up to school age.

For further information and information about the application process please call the school on 0032 (0) 65 44 5283 or email; shape.asbm@modschools.org



Primary Education – Foundation Stage 2 to Year 6.

SHAPE International School, the British Section, is where the vast majority of British children attend primary school. The school offers standard UK Primary Education following the National Curriculum. The school's website provides lots of information about the school www.britishsectionshape.com

Please contact the school on 0032 (0) 65 44 5283 to enquire about the application process or email them at shape.asbm@modschoools.org

SHAPE School Bus Pass

For all children attending full time education at SHAPE there is a bus service, the buses pick up and drop off at various points. A bus pass should be obtained through the school bus section as part of your arrival process. This is provided free of charge.

The bus service is open for any children who are minimum 5 years old or who will be 5 years old the following month.

The bus pass office is in Building 710. Telephone; 0032 (0) 65 44 4013

To register you must take with you;

- The child's sponsor must be present with their SHAPE ID.
- Copy of the child's birth certificate or passport
- Certificate of Assignment (without this you will be charged)
- A registration form will be given to you to complete at the Bus section Office

For more information; <https://www.shape2day.com/community/education/shape-intl-school/school-bus>



Free School Meals

Your child will be able to get free school meals if they are in reception class, year 1 and year 2.

30hrs Free Childcare

Children in FS1 can access the British School's Extended Day Care (EDC) service until 1500hrs, term time only. This is held within the same setting as FS1 and is free for those parents who are eligible to receive 30hrs free childcare per week (both UK parents working more than 16hrs pw).

For more information, please see <https://www.childcarechoices.gov.uk/>

Those families who are not eligible will incur a cost. Please contact the school office for more information on 0032 65 44 5283.

Secondary Education

There is no British Secondary School at SHAPE, however, the British School of Brussels is SHAPE'S provider of secondary education. You can view their information online at www.britishschool.be School applications must be made before arriving at SHAPE.

Once education supportability has been granted, please complete the following DCS Form 001 – Authorisation. This needs to be sent to RC-DCS-HQ-OES@mod.gov.uk along with your Educational Clearance Certificate. Please ensure that part C is completed and signed, this can be signed by your current admin unit.

- Non EJSU personnel (i.e. DCS, DIO, DPHC) will need to get budgetary approval from your respective budget office to allow EJSU to process the school invoice. They will need confirmation of the UIN and RAC that the budget manager wants the payment tracked against.
- To start the application, you will need to complete the application form which can be found here [Admissions - British School of Brussels | International School in Belgium](#) as part of the admissions process you will also need to register for the BSB SHAPE Bus. It is advised to do this at the earliest opportunity.
- BSB will ask for a deposit please DO NOT pay it but insert 'BSB have an agreement with HQ EJSU Budgets in that any deposit due will be added to the first invoice'.

This process applies to those assigned to Brussels and SHAPE Appointments.



International Kindergarten

Situated at the SHAPE International School, this caters for children aged 2.5+ to 6 years old. The Kindergarten is mainly French speaking, although a few of the teachers speak English. This is a free service and runs Monday to Friday. There is also a Guardarie service.

For more information;

<https://www.shape2day.com/community/education/shape-intl-school/enrollment-/kindergarten>

Telephone 065 44 5739 or email jardindenfants.shape@skynet.be

Childcare for Working Parents

Childcare support is minimal on SHAPE and you should consider whether you will might need childcare support full time, part time or during school holidays. There is a US run Child Development Centre (CDC) on SHAPE and application is done through the US Military childcare program. If you feel that childcare support may be required during your assignment you should register at the following link: <https://militarychildcare.csd.disa.mil/mccf/ui/#/> .

Waiting lists can be long and a strict priority system is maintained so applying early is key.

Further information can be obtained by contacting the CDC direct on

usarmy.benelux.ideurope.mbx.cyss-info@mail.mil

If you haven't enrolled before arrival then you can apply at the Central Enrolment & Registry office. They offer a range of different services depending on your childcare needs and the age of your child. Their Office is located in Building 503

Call or pop in and discuss your childcare needs and fill in your application form.

Tel: +32 (0) 65 32 6839 or +32 (0) 65 32 6797 or +32 (0) 65 32 6812

Open: Monday - Friday 0900 to 1700

CDC - The Child Development Centre is located in Building 616

This is for children aged between 6 weeks and 5 years old. They offer Full Days, Part Day and Hourly Care. This service is from 6am to 6pm Monday to Friday.

Tel: +32 (0) 65 32 6721

Open: Monday - Friday 0600 to 1800

SAC - The School Age Services is located in Building 602

This is for children ages 6 years to 12 years old. They offer before school and after school sessions, school closures, seasonal and holiday school breaks, summer camp and hourly care.

Tel: +32 (0) 65 32 6777

Open: Monday - Friday 0600-1800

For more information; <https://chievres.armymwr.com/programs/childcare>



Belgian Childminders

It is possible to employ a Belgian childminder. You will need to contact a local Social worker; they will work with you on your application and help match you with a suitable childminder for your needs.

Belgian childminders speak mainly French; your social worker will be able to help with translation. They do not follow the guide lines of Ofsted.

For more information please contact: 067/348 190 cpe@cpas-soignies.be

Rue Ferrer 11, 7060 Soignies

For more information please visit: <http://cpas-soignies.be/index.php/parents-et-bebe?id=245>

Language Centre

The Language Centre on SHAPE provide a number of language courses at different levels.

For more information; <https://www.shape2day.com/community/education/language-centre>

Some funding for French language courses is available. Please contact EJSU-J7-IER-ELC-Admin@mod.gov.uk for more information.

Open University

(For BFPO students in Belgium)

Tel: 0044 121 426 1661

Email: west-midlands@open.ac.uk

Web: www.open.ac.uk/near-you/west-midlands

The Open University offers a variety of programmes - including degrees, post-grad, MBAs, certificates and diplomas. Students are administered by the West Midlands Region.

Address: The Open University, West Midlands region, 66 High St. Harborne. Birmingham, B17 9NB Tel: (UK) 0121 428 1550

Web: www.open.ac.uk